Policy Name: EMPLOYEE EQUAL OPPROTUNITY POLICY

Policy Owner: Director Policy Code: 108

Policy Effective Date: January 18, 2017



## 108.1 - Equal Opportunity Policy

Equal opportunity in employment and education is an essential priority for Montana Barber Institute (MBI) and one to which MBI is deeply committed. The school is dedicated to providing an equal opportunity climate and an environment free from discrimination and harassment. In accordance with established laws, MBI prohibits discrimination based on race, color, religion, sex, national origin, age, disability, or veteran's status. In addition, discrimination on the basis of sexual orientation for employees in all aspects of employment and for students in all programs and activities is prohibited.

## 108.2 - Responsibilities

## 108.2.1 Director, Supervisors and Instructors

Director, supervisors and instructors are responsible for ensuring that their employment decisions, including hiring, dismissal, duties, and treatment during employment, comply with principles outlined in the above policy.

## 108.2.2 – Employees

Employees are responsible for bringing to the attention of their supervisor, or any higher authority at MBI, any employment decision felt to conflict with this policy.