
Policy Name: EMPLOYEE ETHICS POLICY

Policy Owner: Director

Policy Code: 109

Policy Effective Date: JULY 08, 2017



109.1 - Ethics

Are established moral principles that govern a person's or group's behaviors.

109.2 – Purpose

Ethics policy is to establish a code of conduct for the employees and as well as a conduct between students and staff members. This is to ensure that students and employees can have an environment free from harassment and misuse of authority by employees.

109.3 – Ethics Principles

The Montana Barber Institute Ethical and Code of Conduct are intended to present expectation of responsibility and integrity. Admirable ethical conduct is critically important in or relationship with our employees, volunteers, student contractors, and public. This statement reflects the values of the Institute approved by the Advisory committee. The following are the conducts and policies that are to be executed within the Institution.

1. Promoted the interest of the Institution
2. Embody the Vision, Mission, Values of the Institution
3. Exhibit integrity, honesty, and professional responsibility
4. Maintain confidentiality on all matters deemed confidential
5. Ensure that relationships that constitute or could be perceived as conflicts of interest are fully and properly disclosed and institute guideline are followed
6. Comply with the policies and procedures of the institute and applicable state and federal laws and regulations
7. Provide an environment of mutual respect. impartiality, and collaboration

The Code of Conduct is a general guide to help employees determine the behavior expected by the institution. Violations of code will be subject to the appropriate penalties.